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| KClogo_v_b_m2King County Department of Assessments  (201 S. Jackson St., Room 708 Seattle, WA 98104)  John Wilson  *Assessor* |  |

# MFTE Program (RCW 84.14) – Checklist for Submission of Certificate of Tax Exemption (Administrative Purposes Only)

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| PROJECT INFORMATION | | | | | |
| Project name |  | | | | |
| Street Address |  | | | | |
| City / ZIP |  | | | | |
| DOA parcel number(s) |  | | | | |
| Construction Type | Rehabilitation  Conversion  New Construction | | | | |
| Exemption Term | 8-year  10-year  12-year  20-year | | | | |
| Starting Tax Year | 2022 2023 2024 2025 2026 2027 2028 2029 2030 | | | | |
| TENURE | For Rent | | For-Sale | | |
| Gross Floor Area (*estimated based on latest plan set approved*)  File name: Click or tap here to enter text.  Date: Click or tap to enter a date. | Total gross floor area: Click or tap here to enter text. square feet  Estimated gross floor area of structure in residential use: Click or tap here to enter text. square feet (*King County Assessor to verify upon appraisal*) | | | | |
| TOTAL COST OF RESIDENTIAL IMPROVEMENTS, EXCLUSIVE OF LAND (*per owner sworn statement filed with the City*) | | | | | $ |
| **Total units**: | Live/Work units: | MFTE affordable units: | | Market-rate units: | |
| Units by type as designated (*per owner sworn statement filed with the City*) | Sleeping units in congregate residence:  Studios:  1-bedrooms:  2- bedrooms:  3-bedrooms: | | |  | |
| CONDITIONAL certificate of tax exemption | | | | | |
| Conditional Certificate Expiration Date: Click or tap here to enter text. | | | | | |
| Conditional Certificate – Extension Expiration Date: Click or tap here to enter text. | | | | | |
| final certificate paperwork and payment checklist | | | | | |
| Cover Letter | | | | | |
| Check for **$539** made payable to *King County Assessor* for DOA processing costs | | | | | |
| Final Certificate of Tax Exemption (*signed and dated*) | | | | | |
| Application for Final Certificate of Tax Exemption (*signed and dated*) | | | | | |